

Plan on Use of Capacity Enhancement Grant in 2008/09 School Year

Name of School: Maryknoll Fathers' School (Secondary Section)

No. of operating classes: 24

(A) Plan on Use of Basic Provision of Capacity Enhancement Grant for 2008/09 School Year

Task Area	Major Area(s) Of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Enhancing Students' English Language Proficiency	To improve and enhance students' English skills.	(1) To employ one full-time teaching assistant (Mr. Chan Wai Kit) to run F.1 split class and to assist in English language proficiency promotion activities.	To assist teachers to implement the planned programme	From September 2008 to August 2009	Salary of the full-time teaching assistant [\$ 15,212 /month. incl. 5% MPF]: \$1 5,972.60 x12 = \$191,671.20	<ul style="list-style-type: none"> ➤ Enhancement in students' interest and motivation in English language learning. ➤ Improvement in English proficiency 	<ul style="list-style-type: none"> ➤ Performance appraisal of the teaching assistant ➤ Quantity and quality of English language learning activities organised. ➤ To conduct surveys to gather views from students 	Ms. Yu Ching Yee
		(2) ➤ Bridge Program	English teachers will have more capacity for curriculum development.	August 2009	Salary for the tutors \$49,500			

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Curriculum development in Mathematics	To enhance a supportive and caring environment so as to help the weakest and elite students attain better performance in Mathematics.	(3) To employ two full-time teaching assistants (Mr. Yau Yuek Yu & Mr. Chan Kwan Kit) to run enhancement and remedial classes and to assist in implementing planned programmes.	To assist teachers to implement the planned Programmes.	From September 2008 to August 2009	Salary of the full-time teaching assistant [\$17,800 /month. incl. 5% MPF]: \$ 18,690 x12 = \$224,280 AND [\$14,000 /month. incl. 5% MPF]: \$ 14,700 x12 = \$176,400	➤ Enhancement in students' interest and motivation in Mathematics learning. ➤ Improvement in participating students' standard in Mathematics.	➤ Performance appraisal of the teaching assistant ➤ Performance appraisal on the participating students. ➤ To conduct surveys to gather views from students.	Mr. Kwok Yu Fai

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I.T.	To promote the use of IT in teaching	(4) To employ an IT assistant (Terry Ngai Ka Keung) to assist the IT technician to provide technical support to teachers on teaching and learning.	Teachers' workload in preparing IT teaching materials will be relieved.	From September 2008 to August 2009	Salary for IT assistant: HK\$69,300	Ability to help the IT technician and teachers	Performance appraisal of the IT assistant.	Mr. Kwan Kwok Hon
					Total : \$ 711,151.20			

Summary Statement:

	Income	Expenditure
Capacity Enhancement Grant available for the year 2008/2009	\$463,100	
Balance brought forward from CEG 2007/2008	\$26,927	
Total budget for Capacity Enhancement Grant in 2008/2009		\$ 711,151.20
A deficit to be carried forward to next financial year		-\$ 221,124.2

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(B) Plan on Use of Additional Time-limited Funding of Capacity Enhancement Grant for 2008/09 School Year

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-Charge
To cope with students' with special learning needs in Chinese.	To enhance a supportive and caring environment so as to help the weakest Form One students attain better performance in Chinese.	(6) To employ one full-time teaching assistant (Ms. Lam Wing Yin) to run F.1 split classes and to assist in implementing planned programmes.	Junior Form Chinese teachers will have more capacity for curriculum development.	From September 2008 to August 2009	Salary of the full-time teaching assistant [\$22,921 /month. incl. 5% MPF]: \$ 24,067.05 x 12 = \$288,804.60	All students concerned have developed interest and competence in Chinese Language.	<ul style="list-style-type: none"> ➤ Performance appraisal of the teacher. ➤ Evaluation report on students' performance. ➤ Curriculum plans with learning and teaching strategies. 	Mr. Chau Kai Shun

Summary Statement :

	Income	Expenditure
Additional Time-limited Funding of Capacity Enhancement Grant available for the year 2008/2009	\$0	
Balance brought forward from Additional Time-limited funding of CEG 2007/2008	-\$29,073	
Total budget for Additional Time-limited Funding of Capacity Enhancement Grant in 2008/09		\$ 288,804.60
A deficit to be carried forward to next financial year		-\$ 317,877.6