

Plan on Use of Capacity Enhancement Grant in 2007/08 School Year

Name of School: Maryknoll Fathers' School (Secondary Section)

No. of operating classes: 24

(A) Plan on Use of Basic Provision of Capacity Enhancement Grant for 2007/08 School Year

Task Area	Major Area(s) Of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Enhancing Students' English Language Proficiency	To improve and enhance students' English skills.	(1) To employ one full-time teaching assistant (Mr. Chan Wai Kit) to run remedial classes and to assist in English language proficiency promotion activities.	To assist teachers to implement the planned programme	From September 2007 to August 2008	Salary of the full-time teaching assistant [\$ 12,000 /month. incl. 5% MPF]: \$ 12,600 x12 = \$151,200	<ul style="list-style-type: none"> ➤ Enhancement in students' interest and motivation in English language learning. ➤ Improvement in English proficiency 	<ul style="list-style-type: none"> ➤ Performance appraisal of the teaching assistant ➤ Quantity and quality of English language learning activities organised. ➤ To conduct surveys to gather views from students 	Ms. Yu Ching Yee
		<ul style="list-style-type: none"> ➤ (2) Bridge Program 	English teachers will have more capacity for curriculum development.	August 2008	Salary for the tutors \$40,000			

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Curriculum development in Mathematics	To enhance a supportive and caring environment so as to help the weakest and elite students attain better performance in Mathematics.	(3) To employ one full-time teaching assistant (Mr. Yau Yuek Yu) to run enhancement and remedial classes and to assist in implementing planned programmes.	To assist teachers to implement the planned Programmes.	From September 2007 to August 2008	Salary of the full-time teaching assistant [\$16,000 /month. incl. 5% MPF]: \$ 16,800 x12 = \$201,600	<ul style="list-style-type: none"> ➤ Enhancement in students' interest and motivation in Mathematics learning. ➤ Improvement in participating students' standard in Mathematics. 	<ul style="list-style-type: none"> ➤ Performance appraisal of the teaching assistant ➤ Performance appraisal on the participating students. ➤ To conduct surveys to gather views from students. 	Mr. Kwok Yu Fai

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I.T.	To promote the use of IT in teaching	(4) To employ an IT seed(Terry Ngau Ka Keung) to assist the IT technician to provide technical support to teachers on teaching and learning.	Teachers' workload in preparing IT teaching materials will be relieved.	From September 2007 to August 2008	Salary for IT seed: \$55,350	Ability to help the IT technician and teachers	Performance appraisal of the IT seed.	Mr. Kwan Kwok Hon
					Total : \$ 448,150			

Summary Statement:

	Income	Expenditure
Capacity Enhancement Grant available for the year 2007/2008	\$436,476	
Balance brought forward from CEG 2006/2007	\$28,689	
Total budget for Capacity Enhancement Grant in 2007/2008		\$ 448,150
A surplus to be carried forward to next financial year		\$ 17,015

Plan on Use of Capacity Enhancement Grant in 2007/08 School Year

Name of School: Maryknoll Fathers' School (Secondary Section)

No. of operating classes: 24

(B) Plan on Use of Additional Time-limited Funding of Capacity Enhancement Grant for 2005/06 School Year

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-Charge
Curriculum development in English language	English Language Education	(5) One full-time English language teacher (Ms. Yuen Siu Kuen) to conduct English language classes at junior levels.	Students' English language foundation is strengthened.	From September 2006 to August 2007	Salary of the full-time English language teacher: [\$18,550/month incl. 5% MPF]: \$19,477x12 = \$233,730	All students concerned have developed interest and competence in English Language.	<ul style="list-style-type: none"> ➤ Performance appraisal of the teacher. ➤ Evaluation report on students' performance. ➤ Curriculum plans with learning and teaching strategies. 	Ms. Yu Ching Yee
To cope with students' with special learning needs in Chinese.	To enhance a supportive and caring environment so as to help the weakest Form One students attain better performance in Chinese.	(6) To employ one full-time teaching assistant (Ms. Lam Wing Yin) to run enhancement and remedial classes and to assist in implementing planned programmes.	Junior Form Chinese teachers will have more capacity for curriculum development.	From September 2007 to August 2008	Salary of the full-time teaching assistant [\$19,482 /month. incl. 5% MPF]: \$ 20,456 x12 = \$245,473	All students concerned have developed interest and competence in Chinese Language.	<ul style="list-style-type: none"> ➤ Performance appraisal of the teacher. ➤ Evaluation report on students' performance. ➤ Curriculum plans with learning and teaching strategies. 	Mr. Chau Kai Shun

Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-Charge
Curriculum development in English and Chinese language.	To relieve teachers' workload arising from TSA and SBA on English and Chinese language so that effective learning and teaching strategies and assessment modes can be developed.	(7) To employ one full-time teaching assistant (Natalie Lau) to provide support to teachers on TSA and SBA.	1. Teachers to be relieved of some of the workload in conducting learning activities and monitoring students' progress. 2. More English and Chinese language learning activities to be developed and students' learning needs to be catered. 3. More diversified assessment modes in the KLA concerned and relating to TSA and SBA to be designed.	From September 2007 to August 2008	Salary of the full-time teaching assistant [\$21,000/month. incl. 5% MPF]: \$ 22,050 x 12 = \$264,600	<ul style="list-style-type: none"> ➤ Better organization of learning activities. ➤ Quality and quantity of teaching materials prepared. ➤ Students' interest raised and learning needs taken care of. 	<ul style="list-style-type: none"> ➤ Performance appraisal of the teaching assistant ➤ Evaluation report on students' performances in TSA and SBA. ➤ Curriculum plans with learning and teaching strategies. 	Ms. Yu Ching Yee Mr. Chau Kai Shun
					Total: \$			
					743,803			

Summary Statement of the Plan for the Use of the Additional Time-limited Funding of Capacity Enhancement Grant for 2007/08 School Year

	Income	Expenditure
Additional Time-limited Funding of Capacity Enhancement Grant available for the year 2007/2008	\$654,732	
Balance brought forward from Additional Time-limited funding of CEG 2006/2007	\$46,081	
Total budget for Additional Time-limited Funding of Capacity Enhancement Grant in 2007/08		\$ 743,803
A deficit to be carried forward to next financial year		\$ 42,990