

Plan on Use of Capacity Enhancement Grant in 2006/07 School Year

Name of School: **Maryknoll Fathers' School (Secondary Section)**

No. of operating classes: **24**

(A) Plan on Use of Basic Provision of Capacity Enhancement Grant for 2006/07 School Year

Task Area	Major Area(s) Of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in- charge
Enhancing Students' English Language Proficiency	To improve and enhance students' English skills.	(1) To employ one full-time teaching assistant (Mr. Chan Wai Kit) to run remedial classes and to assist in English language proficiency promotion activities.	To assist teachers to implement the planned programme	From September 2006 to August 2007	Salary of the full-time teaching assistant [\$ 11,500 /month. incl. 5% MPF]: \$ 12,075 x12 = \$144,900	➤ Enhancement in students' interest and motivation in English language learning. ➤ Improvement in English proficiency	➤ Performance appraisal of the teaching assistant ➤ Quantity and quality of English language learning activities organised. ➤ To conduct surveys to gather views from students.	Ms. Yu Ching Yee
		(2) To recruit tutors to carry out ➤ Tuition courses ➤ Bridge Program	English teachers will have more capacity for curriculum development.	From September 2006 to July 2007 August 2007	Salary for the tutors \$40,000 \$40,000 Total: \$80,000			

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Curriculum development in Mathematics	To enhance a supportive and caring environment so as to help the weakest and elite students attain better performance in Mathematics.	(3) To employ one full-time teaching assistant to run enhancement and remedial classes and to assist in implementing planned programmes.	To assist teachers to implement the planned Programmes.	From September 2006 to August 2007	Salary of the full-time teaching assistant [\$ 12,000 /month. incl. 5% MPF]: \$12,6 00 x12 = \$151,200	<ul style="list-style-type: none"> ➤ Enhancement in students' interest and motivation in Mathematics learning. ➤ Improvement in participating students' standard in Mathematics. 	<ul style="list-style-type: none"> ➤ Performance appraisal of the teaching assistant ➤ Performance appraisal on the participating students. ➤ To conduct surveys to gather views from students. 	Ms. Szeto Po Mee
		(4) To recruit tutors to carry out <ul style="list-style-type: none"> ➤ Form One Gifted Programme ➤ Form Five Tuition courses 	Mathematics teachers will have more capacity for curriculum development.	From January 2007 to June 2007 From January 2007 to March 2007	Salary for the tutor(s) \$5,400 \$5,400 Total: \$10,800			

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I.T.	To promote the use of IT in teaching	(5) To employ an IT seed to assist the IT technician to provide technical support to teachers on teaching and learning.	Teachers' workload in preparing IT teaching materials will be relieved.	From September 2006 to August 2007	Salary for IT seed: (1) Wong Hoi Hong (from September 06 to October 07): \$4,725 (2) Leung Siu Tim (from September 06 to August 07): \$52,200 Total: \$ 56,925	Ability to help the IT technician and teachers	Performance appraisal of the IT seed.	Mr. Kwan Kwok Hon
					Total: \$ 443,825			

Summary Statement of the Plan on Use of Basic Provision of Capacity Enhancement Grant for 2006/07 School Year

	Income	Expenditure
Capacity Enhancement Grant available for the year 2006/2007	\$421,000.00	
Balance brought forward from CEG 2006/2007	\$51,514.00	
Total budget for Capacity Enhancement Grant in 2005/2006		\$ 443,825.00
A surplus to be carried forward to next financial year		\$ 28,689.00

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(B) Plan on Use of Additional Time-limited Funding of Capacity Enhancement Grant for 2005/06 School Year

Task Area	Major Area(s) Of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Curriculum development in English and Chinese language.	To relieve teachers' workload arising from TSA and SBA on English and Chinese language so that effective learning and teaching strategies and assessment modes can be developed.	(6) To employ one full-time teaching assistant to provide support to teachers on TSA and SBA.	1. Teachers to be relieved of some of the workload in conducting learning activities and monitoring students' progress. 2. More English and Chinese language learning activities to be developed and students' learning needs to be catered. 3. More diversified assessment modes	From September 2006 to August 2007	Salary of the full-time teaching assistant [\$ 16,165 /month. incl. 5% MPF]: \$ 16,973.3 x 12 = \$203,679	<ul style="list-style-type: none"> ➤ Better organization of learning activities. ➤ Quality and quantity of teaching materials prepared. ➤ Students' interest raised and learning needs taken care of. 	<ul style="list-style-type: none"> ➤ Performance appraisal of the teaching assistant ➤ Evaluation report on students' performances in TSA and SBA. ➤ Curriculum plans with learning and teaching strategies. 	Ms. Yu Ching Yee Mr. Chau Kai Shun

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Task Area	Major Area(s)	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
			in the KLA concerned and relating to TSA and SBA to be designed.					
Curriculum development in English language	English Language Education	(7) One full-time English language teacher (Ms. Yuen Siu Kuen) to conduct English language classes at junior levels.	Students' English language foundation is strengthened.	From September 2006 to August 2007	Salary of the full-time English language teacher: [\$17,145/month incl. 5% MPF]: \$18,002.3 x12 = \$216,027	All students concerned have developed interest and competence in English Language.	<ul style="list-style-type: none"> ➤ Performance appraisal of the teacher. ➤ Evaluation report on students' performance. ➤ Curriculum plans with learning and teaching strategies. 	Ms. Yu Ching Yee

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Curriculum development in Chinese language	Chinese Language Education	(8) One full-time Chinese language teacher (Ms. Lam Wing Yin) to conduct Chinese language classes.	Students' Chinese language foundation is strengthened.	From September 2006 to August 2007	Salary of the full-time Chinese language teacher: [\$18,915/month incl. 5% MPF]: \$19,860.8 x12 = \$238,329	All students concerned have developed interest and competence in Chinese Language.	<ul style="list-style-type: none"> ➤ Performance appraisal of the teacher. ➤ Evaluation report on students' performance. ➤ Curriculum plans with learning and teaching strategies. 	Ms. Chau Kai Shun
Curriculum development in Mathematics	To enhance a supportive and caring environment so as to help the weakest and elite students attain better performance in Mathematics.	(3) To employ one full-time teaching assistant (Mr. Sze Ka Wai) to run enhancement and remedial classes and to assist in implementing planned programmes	To assist teachers to implement the planned Programmes.	From September 2006 to August 2007	Salary of the full-time Chinese language teacher: [\$17,000/month incl. 5% MPF]: \$17,850.8 x12 = \$214,200	<ul style="list-style-type: none"> ➤ Enhancement in students' interest and motivation in Mathematics learning. ➤ Improvement in participating students' standard in Mathematics. 	<ul style="list-style-type: none"> ➤ Performance appraisal of the teacher. ➤ Evaluation report on students' performance. ➤ Curriculum plans with learning 	Ms. Szeto Po Mee

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Learning and Teaching in Integrated Humanities (IH)	To facilitate the implementation of the school- based curriculum in the subject of IH.	To employ one full-time teaching assistant to assist IH teachers in - Organizing teaching & learning materials - Handling logistical matters (e.g. book purchase, audio / video recording, assessment record keeping)	Teachers to be relieved of some of the workload for preparing better teaching materials	From September 2006 to August 2007	Salary of the full-time teaching assistant [\$ 10,000 /month. incl. 5% MPF]: \$ 10,500 x 12 = \$126,000	➤ Reduced workload of existing teachers. ➤ Increased administrative efficiency in IH Department	➤ Performance appraisal of the teaching assistant. ➤ Curriculum plans with learning and teaching strategies.	Mr. Lam Chun Hung
					Total: \$ 998,235			

Summary Statement of the Plan for the Use of the Additional Time-limited Funding of Capacity Enhancement Grant for 2006/07 School Year

	Income	Expenditure
Additional Time-limited Funding of Capacity Enhancement Grant available for the year 2006/2007	\$632,408.00	
Balance brought forward from Additional Time-limited funding of CEG 2005/2006	\$411,908.00	
Total budget for Additional Time-limited Funding of Capacity Enhancement Grant in 2006/07		\$ 998,235.00
A surplus to be carried forward to next financial year		\$ 46,081.00